

# **ST ERVAN PARISH COUNCIL**

## **ST ERVAN PARISH COUNCIL MEETING – 7<sup>th</sup> May 2019**

Minutes of the Meeting of the St Ervan Parish Council held on Wednesday 7<sup>th</sup> May 2019 at 7.30pm.

**PRESENT.** Cllrs, R Biddick (Chair) R Clemens, J Skinner, M Biddick & Mrs K Wood

**IN ATTENDANCE** Mr B Jordan, Parish Clerk

### **PUBLIC PARTICIPATION (15 minutes)**

There were no members of the public present

#### **22/2019**      **ELECTION OF CHAIRMAN FOR 2019/20**

Cllr R Clemens proposed Cllr R Biddick; this was seconded by Cllr Mrs K Wood and agreed

#### **23/2019**      **ELECTION OF VICE CHAIRMAN FOR 2019/20**

Cllr R Biddick proposed Cllr R Clemens; this was seconded by Cllr J Skinner and agreed

#### **24/2019**      **APOLOGIES AND ANNOUNCEMENTS**

Apologies were received from Cllr Mrs S Berea, (Holiday) J Eustice (Family) & CC Stephen Rushworth

#### **25/2019**      **DECLARATIONS OF INTEREST**

There were no interests to declare

#### **26/2019**      **POLICE REPORT**

No Police report received

#### **27/2019**      **ST ERVAN PARISH COUNCIL MEETING 5<sup>TH</sup> MARCH 2019**

The minutes of the meeting held on the 5<sup>th</sup> March were proposed by Cllr R Clemens, seconded by Cllr J Skinner and it was agreed that they be signed as a true and correct record

#### **28/2019**      **MATTERS ARISING**

None

#### **29/2019**      **CORRESPONDENCE**

1. Open Spaces Spring Newsletter *Received*
2. Cornwall Council. Localism Newsletter. Road Safety and community speed engagement event on 14<sup>th</sup> May 2019 County Hall Truro. 09.30 to 13.30 *Noted*
3. Cornwall Air Ambulance. Help to raise awareness. *Clerk to pass the details to the Air Ambulance*
4. St Ervan Waking Group. Request for extra funding for Footpath FP2. *After discussion it was agreed that the council point out to the walking group that they could request a grant from the Trenouth Solar Farm as the council felt that they*

Chairman's Signature.....

*could not help at this time. This was proposed by Cllr M Biddick, seconded by Cllr J Skinner and agreed*

5. Wadebridge & Padstow Network panel meeting on the 4<sup>th</sup> April, Next meeting on the 13<sup>th</sup> June *Noted*
6. NHS Royal Cornwall Hospitals Trust latest edition of the One & All
7. Letter of thanks from Sowenna *Received with thanks*

**30/2019**

**CORRESPONDENCE FOR ACTION**

1. After discussion it was agreed that the council would rejoin Cornwall ALC at a cost of this year £234.85
2. Council Insurance. Invoice not yet received, if it comes in before the next meeting Clerk to contact the chairman for a cheque to be signed

**31/2019**

**PLANNING APPLICATIONS**

- a. PA19/03330.  
Proposed living room, bedroom and bathroom extension  
Penrose, Spray Cottage  
Ms Elizabeth Rivaud

Cllr R Clemens proposed no objections; this was seconded by Cllr J Skinner and agreed

- b. PA19/03331  
Listed building consent for the proposed living room, bedroom and bathroom extension  
Penrose, Spray Cottage  
Ms Elizabeth Rivaud

Cllr R Clemens proposed no objections; this was seconded by Cllr J Skinner and agreed

**c. Planning Decisions**

**PA19/02339**

**APPROVED**

Applicant: Mr R.J.C. PARTRIDGE

Location: The Old Airfield St Merryn Padstow Cornwall PL28 8PU

Proposal: Non-material amendment (No. 1) for: Cladding to be full height - All units; All units move South East by 0.6m and revised Fire Door positions in respect of PA17/02819 - Replacement of existing buildings with 4 No. units with B2 class use (general industrial) including formation of new improved access road.

**32/2019**

**POLICY ITEMS.**

The audited accounts have been returned from Hudson accounting with three recommendations.

1. The clerk should present a risk assessment at the next audit
2. That the clerk should present at each meeting a bank reconciliation document to be signed
3. Cllr Mrs K Wood proposed that the council apply for general audit exemption, this was seconded by Cllr J Skinner and agreed unanimously

Chairman's signature.....

- a. To resolve to approve the annual governance statement 2018/19
- b. To resolve to approve the Accountability return 2018/19

Cllr Mrs K Wood proposed the acceptance of the governance statement and the Accountability return, this was seconded by Cllr J Skinner and unanimously agreed

**33/2019**      **HIGHWAYS**

The Clerk was instructed to contact Cornwall Highways regarding the state of the road between Corner Cottage and Trewinnick Road in Rumford, also the B3274 between the Music Water junction and the A39 which has some serious defects where the edge of the road is slipping away causing some rather large holes

**34/2019**      **SIGNING OF CHEQUES AND BANK TRANSFER**

	Cheque No	VAT	Total
Clerk Remuneration (Less tax)			£266.72
Clerk's Expenses			£47.52
		000381	£314.24
Inland Revenue		000382	£66.60
Hudson Accounting		000383	£75.00
Cornwall ALC Ltd		000384	£234.85

**Income**

Interest	.24p
CTS Grant	£51.45
Precept	£1750.00

**Balances at 11<sup>th</sup> March 2019**

Treasurers Account	£916.79
Business Instant Access account	<u>£4193.64</u>
Balance	£5110.43

**4. DATE OF NEXT MEETING**

Tuesday 2<sup>nd</sup> July 2019 @19.30

Chairman's signature.....